

Updated June 2023

## Purpose and Scope

The aim of the Library is to provide a quiet place for Writers Victoria members to read, write and reflect. It provides access to read Australia literary journals and books. It is not a lending library.

The purpose of the Library Collection Development Guide is to define the types of materials to be collected by the Library. The Guide defines acquisitions and policy on donations and provides guidelines for managing journal subscriptions.

## Collection

The Library collects Australian literary journals and books by Australians and Australian residents. All materials in the library are in print form. While Writers Victoria and its members may have access to e-journals through a partnership with Yarra Plenties Regional Libraries, this collection is not maintained by the Library.

## Collection Management

- **Book acquisitions**

The Library collects books of all genres by Australian writers. Books are mostly donated by publishers and authors. The Library will occasionally buy them.

Materials acquired and retained by the Library will usually be in English and First Nations languages. The Library will not usually keep more than one copy of any item.

- **Donations**

The Library accepts donations from publishers or authors of their own, new-release titles. The Library does not generally accept donations of older titles. All donations are free of obligation to retain.

- **Journals**

Writers Victoria will maintain subscriptions of selected Australian literary journals.

Back copies are usually retained for three years. Older editions are available from the State Library of Victoria.

- **Disposal**

The Library's collection is reviewed regularly and disposals are made in accordance with space and demand.

- **Collection Management Decisions**

All final collection management decisions are under the remit of the CEO of Writers Victoria.