

Mission Statement

To be the leading provider of resources, information and skills development for Victorian writers, and to support and promote those writers, writers' networks, the act of writing and the diverse writing cultures of Victoria.

Goals 2009

- Provide quality information and referral services to Victorian writers
- Support and provide resources for Victorian writers in their creative and professional development.
- Promote Victorian writers and writing to wider audiences
- Maintain and consolidate a sustainable and effective organisation and management structure

Staff

Director/CEO

Joel Becker

Program Manager

Mary Napier

Administration & Finance Manager

Jacquelin Low

Administration Officer

Elise Hearst

Publications Manager

Robyn Deed

Bookkeeper

Graham Archer

Governance

Committee of Management

Chris Thompson (Chair)

Fran Madigan (Deputy Chair)

Eddie Creaney (Treasurer)

Isolde Lueckenhausen

(Secretary/Public Officer)

Jill Blee

Annie O'Hanlon

Bronwyn Blacklock (from June 2009)

Patron

Noel Turnbull

Life members

Barbara Giles (dec), Bev Roberts, Joan Sellar, Joyce Lee (dec), Judith Rodriguez, Kevin Brophy, Christine McKenzie, Chris Wallace-Crabbe, Iola Mathews, Kris Hemensley

Volunteer Librarian

Pam Davison

Volunteer Competitions Coordinator

Sue Penhall

Interns

The Victorian Writers' Centre ran an active internship program throughout 2009. Interns included:

Elizabeth Sim (Administration)

Blaise Van Hecke (Publicity)

Pamela Felling (Publicity)

Lisa Mamone (Events)

Jillian Debets (Publications)

Volunteers

The VWC is grateful for the ongoing support of a highly skilled team of volunteers who are dedicated and highly professional. Volunteers assist with organising the library, newsletter proofing, sending out competition forms, data entry and proofing, updating of the website, opening seminars, forums and workshops and assisting with other special events.

Supporters

The VWC gratefully acknowledges the individuals, organisations and businesses whose support has contributed greatly to the success of the Centre's program in 2009

Government

Arts Victoria (operational and project)

Australia Council for the Arts Literature Board (operational)

Philanthropic Trusts and Gifts

Grace Marion Wilson Trust

The Pratt Foundation

Pam Davison and Ron Smooker

Readings Foundation

Sydney Myer Trust & (Helen Mcpherson Smith Foundation (auspice – Writers@Rosebank)

Organisations and Institutional Partners

National Trust Victoria

Express Media

Emerging Writers' Festival

Melbourne Writers Festival

State Library of Victoria

Chisholm Institute PWE Course

Readings Books & Music

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Chair's Report

Well, with this AGM, the VWC has turned twenty-one and in keeping with tradition, we've received the key to the door... the front door of our fabulous new home in the Wheeler Centre where the *Lingua Franca* is 'books, writing and ideas'. It has been quite a year since our last AGM when we were all squashed into that little room on the first floor of the Nicholas Building where we made ourselves the promise that when next we all met, that we'd be settled into our new place. And here we are.

Apart from the ongoing business of the good governance of the VWC, it's been this move that has occupied the Committee of Management for almost the whole of the past year. From the back-and-forth involved in extending our time in the Nicholas Building beyond the end of our formal lease, to the negotiation of our Licence Agreement as a resident of the new Wheeler Centre to the actual logistics and timing of the move itself, the Committee and staff have all worked very hard to stay on top of these events so as to ensure the uninterrupted operation of the VWC with the least amount of inconvenience and confusion for our members.

In many ways the scale and duration of this process has been a testament to the tenacity, dedication and overwhelming commitment of our staff and Committee members. For a relatively small Committee and staff we have achieved a great deal together. On behalf of our members, I'd like to extend a big vote of thanks to all Committee members; Fran Madigan (Deputy Chair), Eddie Creaney (Treasurer), Isolde Lueckenhausen (Secretary), Annie O'Hanlon, Jill Blee and Bronwyn Blacklock. Whilst everyone has contributed above and beyond, it would be remiss not to acknowledge the exceptional work of Isolde Lueckenhausen in her many dealings with our landlord to secure our stay at the Nicholas Building as well as her invaluable input to the development of the legal agreement that defines our place in this fantastic new facility. Without Isolde's keen legal mind and determination to see the best outcome for the VWC, we would have struggled to navigate our way through the intricacies of the past twelve months. Thanks Isolde.

In addition to the opportunity to say thanks, the AGM is also a time for welcomes and farewells. In August last year we were delighted to appoint Bronwyn Blacklock to the Committee. Bronwyn is

Chair of the Ballarat Inc. Writers' Committee and Coordinator of Learning Skills, Student Services at University of Ballarat. Welcome Bronwyn.

On a sadder note, we must say goodbye to the outgoing Committee members. This year we lose two stalwarts. Fran Madigan relinquishes her position as longest serving Committee member, former Secretary and current Deputy Chair. Over the past six years Fran has brought her wise, sound and witty counsel to the Committee and made an outstanding contribution to our work, especially in our strategic planning and policy development. Always reliable for her balanced reasoning and active participation, Fran's place at the table will be hard to fill and sorely missed. Jill Blee has been an equally strong contributor to the Committee whilst being a champion for regional writers and keeping us focused on the need for the VWC to better engage with them in our efforts to become less 'city-centric' in the ways we deliver our programme beyond the metropolitan boundaries. Jill's impact on this area of our operation will be felt well beyond the conclusion of her term of office. Thanks to both of you for what you have given to the Committee and, by extension, to the members of the VWC, and to the writers of Victoria. We will hope to see you here at the Wheeler Centre again soon.

On behalf of the Committee, I'd like to acknowledge the often hidden work of our Patron, Noel Turnbull. Noel continues to be a great supporter of the centre and we are grateful to have him championing our cause behind the scenes. We'd also like to thank our fantastic staff who have managed to keep their balance, dedication, excellent work ethic and good humour throughout the difficult time of 'packing up and moving house'. You have made this a seamless process for our many members and other participants in our ever growing programme and if they had any idea what all that involved, they would be very grateful indeed.

Finally, our thanks and congratulations to our intrepid Director, Joel Becker. If you were privy to the Committee's strategic planning process, you would know that a little over five years ago Joel presented to the Committee a five year vision for the VWC that culminated in our being an integral part of a facility that would bring together all the key literature organisations in this state. Joel's vision for the future of the VWC and the wider literature sector was one of several key inspirations that all converged in the development of the Wheeler Centre. So with that little box

'ticked' we look forward to Joel's next big idea when we get together with staff and stakeholders for some more strategic planning in August. Thanks for another great year, Joel.

Of course, there would be no point in our being here if it weren't for our fantastic members who give life and meaning to the work we all do here. In the end, this place is yours and we trust we are keeping it in good nick for you all. Thanks for your loyalty and participation now and into the future.

So, here we are in our new home with many onerous tasks behind us and many more exciting ones ahead. We look forward to expanding our Committee membership at this AGM and to tackling these tasks with new energy and vitality as the reality of the VWC at the Wheeler Centre begins to emerge.

CHRIS THOMPSON Chairperson

Treasurer's Report

The Victorian Writers' Centre ended the financial year 31 December 2009 with a small surplus of \$654. Although this means that we have made a surplus for three years in a row, the surplus is less than budgeted

Income rose by \$118,007, from \$477,425 in 2008 to \$595,432, but expenses also rose significantly. In 2008 expenses totalled \$465,025 but in 2009 rose to \$594,778. This is an increase of \$129,753.

Whilst cash flow from operating activities was up by 34,000, there were costs to offset against this; the move to the Wheeler Centre (as foreshadowed by the Treasurer's Report last year) \$5,772; a doubling of regional funding from \$7,222 to \$15,398; an increase in rent due to the delayed move to the Wheelers' Centre of almost \$3,500; and an increase of \$14,745 in trade and other payables. The latter includes income received in advance as a result of the successful promotion and take-up by members of a two year membership at a saving to themselves. In accounting terms the membership money paid by members for their second year of membership is a liability in our accounts until taken up into the accounts of the second year when it becomes income.

Increased expenditure also occurred in employee benefits, accounted for by salaries rising by close to \$40,000, with additional staff hours in member services and administration, long service leave

increasing by \$3,500; and superannuation contributions rising by \$2,500.

In the years prior to 2007, the VWC was returning deficits and the Committee of Management under Chair Chris Thomson, then Treasurer Joel Plotnek, Director Joel Becker and the staff of the Victorian Writers' Centre made a firm undertaking to eliminate deficits and turn them around to surpluses. This was done also with the aim of increasing our cash reserves and cash at the end of December 2009 increased by \$46,483, compared to an increase of \$11,601 in the previous December. This is a laudable effort during a year which was difficult not just for the VWC but also for members and for the worldwide economy. Cash at the end of the financial year was \$171,843 compared with \$125,360 at the end of 2008.

The Committee of Management has already foreshadowed action to return the VWC to a more positive financial outcome in 2010 which will add to our reserves to secure our future. The budget for the year will be under constant review as you would expect but with even greater scrutiny. We expect the move to the Wheelers' Centre to provide financial benefits as well as other tangible benefits which we anticipate coming our way as a major player at the Wheelers' Centre as well as in the literary life of Victoria.

I would like to thank the members of the Committee of Management, the Director and staff of the VWC, and the previous treasurer, Joel Plotnek for their assistance to me in my first year as Treasurer.

EDDIE CREANEY, Treasurer

Director's Report

2009 was a dramatic year of change and growth for the Victorian Writers' Centre.

In the course of the year, the VWC increased its program, and developed new streams. We did this around significant issues of occupancy. Our lease at the Nicholas Building ended in March 2009. With the assistance of the Committee of Management, we negotiated an extension of our lease, with the loss of 'The Space', our main workshop and function space. We managed to find space elsewhere within the building.

There was an unanticipated blow-out in the date that the Wheeler Centre was ready for occupancy, and we managed to negotiate an additional

month. Unsurprisingly this created some difficulties in marketing the location of our activities in the latter few months of the year. I'd like to thank the staff for all their efforts in keeping the members aware of these changes, and to our membership for their patience.

Staffing

We were in the very fortunate position of having highly skilled, experienced staff continuing at the VWC.

Mary Napier, who began her employment as Administration Officer in 2006, completed her second year as Program Manager, continuing to develop and expand the program. We saw the largest growth in any single year, and Mary is to be congratulated for her efforts.

Robyn Deed, who began as a 'casual' staff member in 2005 was Publications Manager. This role included publication of the Victoria Writer, the weekly e-bulletin, supervision of the VWC website and the publication of the annual program. From time to time she was assisted by Anna Kelsey-Sugg. Robyn successfully integrated our publications into a consistent style, with quality, original and informative content.

Jacquelin Low, who joined the VWC in 2008, as Administration Officer added the role of Finance Officer to her position in 2009. At the beginning of 2010, she became Administration and Finance Manager. Jacquelin has brought her organisational skills to streamlining areas of operations, and making it easier for our membership to interact with the organisation through on-line booking and memberships.

In early 2009, we employed Elise Hearst as Administration Assistant, working approximately 16 hours per week assisting with membership services and general administrative duties.

Graham Archer completed his fourth year as VWC Bookkeeper. Graham has indicated his intent to reduce his role during 2010, and is handing over more responsibility for finance to Jacquelin.

During the course of the year we also had assistance from Interns who assisted in Publicity, Events Marketing, publications and administration.

It has been a privilege working with the committed people who form the VWC family. Another hugely important part of that extended family is our team of volunteers. Without that support many of the

significant member services that we offer would be reduced. Some of those who made those contributions on a regular basis were Sue Penhall and Pam Davison. Pamela has decided to leave to pursue her other interests, including her photographer that has graced the cover of many issues of 'Victorian Writer.' Many others provided their time during the year in various parts of the VWC program of activities. It is always difficult to single out some, and leave others out. In 2009, we also introduced an active internship program, with five interns working for periods of three to six months.

Committee of Management

Thanks to our Committee of Management for their support in 2009. This was a particularly challenging year for the Committee, with tenancy issues at the Nicholas Building, the uncertainty of the date of the final move into the Wheeler Centre, negotiating the License Agreement at the Wheeler Centre, and keeping on top of the ever-shifting sands of the annual budget. All members contributed to what was a successful and challenging year for the Centre. I'd particularly like to acknowledge Chris Thompson and Eddie Creaney for their work on the Finance Committee, and Chris, Eddie and Isolde for their advice on the legal and financial implications of our move. I'd particularly like to thank retiring Committee members, Fran Madigan and Jill Blee, who had a combined 10 years of service to the VWC Committee of Management, and for all their hard work and advice over the years.

I had enormous support from our Patron, Noel Turnbull, who provided significant expertise, advice, assistance and support throughout the year.

Glenfern Writers' Studios

Through the generosity of National Trust (Victoria), the Victorian Writers' Centre administers Glenfern Writers' Studios, providing nine studios for writers to work in quiet, peaceful surrounds. Three of have been occupied by ongoing tenants: one by Iola Mathews, our writer-in-residence and developer of the project; two studios housed the Australian Poetry Centre – who relocated to the Wheeler Centre for Books, Writing and Ideas in late 2009. The other six were occupied by writers for periods of from two weeks to 12 months.

Glenfern & National Trust Victoria

The VWC wishes to acknowledge the support it receives from the National Trust Victoria, who are

the custodians of Glenfern, an 1850s mansion bequeathed to the Trust in 1984 by Miss Amy Ostberg. Their generosity resulted in 18 writers and the Australian Poetry Centre having access to writers' studios in 2009.

The following writers and organisation had studios at Glenfern during 2009:

- Australian Poetry Centre
- Iola Mathews
- Andrea Gillum
- Myra Cooke
- Samantha Saunders
- Patricia Larkins
- Carol Middleton
- Justine Philip
- Carmel Balchin
- Julienne Garland
- Pauline Baker
- Alan Cornell
- Michelle Wallace
- Leslie Cannold

Readings Foundation & Grace Marion Wilson Writers Residencies at Glenfern

In 2009, the Victorian Writers' Centre received generous support from the Readings Foundation and the Grace Marion Wilson Trust to provide the following writers residencies at Glenfern:

- Fiona Wood (Readings Foundation Residency)
- Paul Mitchell (Readings Foundation Residency)
- Jason Cotter (completed Reading Fellowship)
- Demet Divaroren (Grace Marion Wilson Residency)
- Hoa Pham (Grace Marion Wilson Residency)
- Christine James (Grace Marion Wilson Residency)

Occupancy

Glenfern Writers' Studios occupancy was approximately 90 percent. Glenfern is budgeted to run on a break-even budget. This is according to the agreement with National Trust Victoria, based on the terms of the bequest of the property to the Trust.

The Future at Glenfern

In late 2009, the Australian Poetry Centre relocated to the Wheeler Centre. This has freed up two more spaces for writers studios. The Readings Foundation and the Grace Marion Wilson Trust

have agreed to provide spaces for seven writers for periods of 3-6 months.

Grace Marion Wilson Trust

The Grace Marion Wilson Trust supported a number of significant project between the middle of 2008 and the end of 2009. As well as supporting residencies for emerging writers at Glenfern Writers Studio in St Kilda East, the Grace Marion Wilson Trust supported the following projects:

Grace Marion Wilson Project:

Black Saturday: Telling the Stories - Arnold Zable in consultation with staff at the Alexandra Library

The Murrindindi shire was one of the principal areas affected by the tragic bushfires on Black Saturday. The area takes in Marysville, Buxton, Narbethong, Taggerty and the Yea-Flowerdale area, towns directly affected by the fires. Staff at the Alexandra Library in Murrindindi Shire, have discussed with me the possibility of conducting writers' workshops and recording sessions. The staff has been overwhelmed by the stories people have to tell, including survivors, volunteers and community members.

As a practicing writer, storyteller, and teacher of creative writing, Arnold Zable has facilitated numerous writing workshops over the past two decades both in regional areas and interstate. These have included working with special needs groups such as the homeless, refugees, and age groups ranging from children to the elderly.

Grace Marion Wilson Mentorship to a promising emerging writer

A mentorship of the winner of the 2008 Premier's Literary Award for an Unpublished Manuscript by an Emerging Writers' for a novel by Mandy Maroney. This provided Mandy with the opportunity to further develop her manuscript to get it to a stage that it would be considered for publication. Sydney Smith, a leading Melbourne manuscript assessor, editor and mentor, assisted Mandy over the course of 2009.

Grace Marion Wilson Emerging VWC Writers' Competition

The VWC received more than 150 entries for the short fiction and short literary nonfiction competition. There were two judges for fiction, award-winning short story writers and teachers, David Astle and Paddy O'Reilly; and one judge for literary nonfiction, editor, essayist and teacher Morag Fraser. From the entries they produced a

shortlist of five, with one winner and one second prize in each category.

Literary Non-fiction winners

- **First prize:** HL Singer for "Life: An Exercise in Words"
- **Second prize:** Zhiling Howlitt for "Mao's Great Mangifera Parade"

Other shortlisted entries:

- Joan Kerr for "The House We Live In"
- Graham Reeks for "Beneath Balaclava"
- Judy McGrath for "It's a Lovely Day".

Short Story winners

- **First prize:** Rhys Tate for "Smallholdings"
- **Second prize:** Ross Topham for "Like Mary and Child"

Other shortlisted entries:

- John Bartlett for "Dulce Et Decorum Est"
- Karen Parker for "Wusthof"
- Joan Kerr for "A Life".

The winners in each category received \$750 and the second prize winners, \$250. The judges in each category were given \$400 (\$200 each in fiction and \$400 in nonfiction) to judge the entries.

The winning and second prize winners were published in an insert in the VWC magazine, *Victorian Writer*, with a run-on edition of the insert published, and distributed.

Grace Marion Wilson Master Class

A week-long master class led by Antoni Jach, and with eight participants, was held at the Conference Centre of the State Library of Victoria in January, with a follow-up day at the VWC in late February. The responses from the participants and tutor were outstanding. The group met again in July 2009 for two days. They have kept regular contact throughout the year. Several of the manuscripts have already been accepted by publishers. Antoni Jach has published several critically acclaimed novels, and is one of Australia's leading teachers of creative writing and talent spotters.

The Participants were:

- Jane Sullivan
- Toni Jordan
- Alison Goodman
- Simone Howell
- Lyndell Caffrey
- Matt Hooper
- Angela Mirabito
- Leah Kaminsky

Writing @ Rosebank Fellowships

The VWC worked collaboratively with Mary Delahunty, whose family trust owns a regional property in the Macedon Ranges to raise funds to provide 3-week residential fellowships for writers at Rosebank. A judging panel consisting of creative writing teacher and novelist Antoni Jach, Centre for Books, Writing and Ideas Director Chrissy Sharp, publisher Sandy Grant and myself as convening judge, Joel Becker, VWC Director assessed eighty high quality applications to provide 18 writers with three-week stays at Rosebank, as well as a small stipend to work on their project. The fellowship is the result of a partnership between Mary Delahunty and the Victorian Writers' Centre, and is supported through the generous philanthropic support of the Helen Macpherson Smith Trust, the Sidney Myer Foundation. The recipients are:

- Steven Amsterdam
- Demet Divaroren
- George Dunford
- Jacinta Halloran
- Lia Hills
- Rosalie Ham
- Libby Hart
- Andy Jackson
- Leah Kaminsky
- Lee Kofman
- Lisa Lang
- Sharyn Munro
- Deborah Nolan
- Josiane Smith (Behmoiras)
- Laura Jean McKay
- Jan Cornall
- Emma Schwarcz
- Angelina Mirabito

Supporting Writing and Ideas

The Victorian Writers' Centre continues to be a sponsor of the Emerging Writers Festival. Another successful festival was held in May 2009, with the next Festival scheduled for May 2010.

The VWC continues to be a supporter of the Premier's Literary Award for an Unpublished Manuscript by an Emerging Victorian Writer. There have been numerous success stories already coming from this award, which specifically recognises and supports the development of writers in Victoria. This was the last year that the State Library of Victoria is administering the Premier's Literary Awards, and I'd like to acknowledge the marvelous job they've done running this significant and complex awards

process.. We also worked very closely with Committee for Melbourne, who administer the much-vaunted Melbourne Prize for Literature.

The Doris Leadbetter Melbourne Poetry Cup, which celebrates performance poetry, continues to receive major support from Pam Davison and Ron Smooker, with a cash donation of \$2500 a year plus the presentation of a specially sculpted perpetual cup. The winner of the 2009 Cup was poet Jillian Pattinson.

Funding and Sustainability

This was the third year of the VWC's triennial agreement with Arts Victoria and the Australia Council. The

As well as the \$130,816 provided by Arts Victoria for Operations Funding, we received \$20,000 for project funding. As with Arts Victoria, the VWC was in the third year of a Triennial Funding Agreement for a Key Organisation with the Australia Council. The Australia Council contributed \$51,196 to the VWC's operational budget.

Membership revenue grew significantly. Factors in this were the improved website and badging of the Centre, the addition of an administration assistant whose primary duties were membership service. We had a marked increase in two-year memberships.

Our funding bodies have set a goal of having cash reserves equal to 20% of annual turnover. The VWC is more than half-way toward achieving this objective.

External Activities

Part of my role as Director and CEO of the VWC is to be involved in the wider community. During 2007, I continued to be a member of the State Library Creative Fellowships Review Panel. and part of the panel that determined Creative Fellowships at the Library, and to serve on several curriculum review panels; including Deakin University and NMIT.

Looking to the future...

In 2010, the VWC will consolidate its presence at the Wheeler Centre, working with the other resident organisation to build on the creation of this hub for literature in Melbourne, a UNESCO City of Literature. This will take the form of partnerships, sharing and collaborating in marketing resources, and developing new relationships that benefit the writing community.

We face challenges and opportunities with likely creation of a national writing infrastructure, Writing Australia, and will work collaboratively with the Australia Council, other writers' centres and stakeholders, to ensure that we can further develop enhance opportunities for Victorian writers, not only within the State, but nationally and internationally. At the same time, we will work to ensure that the model created guarantees the ongoing viability of the VWC.

We will actively address how the so-called 'digital revolution' will affect the writing community. We will build on our own digital presence through our website and e-bulletin, by engaging in social network media like Facebook and Twitter, and looking at on-line options for our magazine and possible on-line courses.

Having the pleasure of a terrific staff, an engaged Committee of Management, and a growing, enthusiastic membership, I think that the next few years will be ones of expanded opportunities while ensuring that we continue to deliver the programs, information and resources that are the Victorian Writers' Centre's reason for being.

Joel Becker, Director

Achieving our goals

Provide quality information and referral services to Victorian writers

The Victorian Writers' Centre is the leading provider of information about writing and publishing for writers at all stages of their professional development. Centre staff members answer more than 80 mail, phone, fax and email requests a day – approximately 20,000 per year. The most common requests continue to be for information about writing and access to publishing, and associated issues such as copyright and contracts. We also respond to queries about membership to the Centre, its courses and services. The VWC acts as a portal into the writing community, often referring people to organisations such as the ASA, CAL, the Arts Law Centre of Australia, as appropriate.

Referrals

The Centre is frequently approached by other organisations and institutions in the writing, publishing and education areas to refer and

recommend professional writers and editors for work.

Publications

Victorian Writer is the magazine produced by the Centre and distributed to members. The newsletter is also distributed to libraries, tertiary writing courses, community arts officers and arts agencies. *Victorian Writer* is published nine times per year, with a two mid-year 'blockbusters' issue (36 & 32 pages respectively) and a combined December-January edition. The April-May issue included a 12-page supplement including the winning entries for the Grace Marion Wilson VWC Literary Competition. The feature articles cover a range of topical and well-researched issues of interest to the writing community. Each issue has a central theme relating to the writing community. In addition there are regular features on opportunities and competitions for writers, books on writing and industry news.

As well as the magazine, the VWC has a weekly E-bulletin, distributed to members 48 times per year on Monday afternoon. It is subscribed to by more than 90% of the VWC membership, as well as a significant media list.

The VWC continues to sell between more than 150 copies a year of *the Australian Writers Marketplace*, as well as a number of other writers' reference books.

The *VWC Program* is published annually, and funded through advertising. The 2009 Program was inserted in the Readings Books & Music Monthly, as well as *ABR* and *Victorian Writer*. It is also widely distributed to businesses, PWE and Creative Writing course, and other relevant organisations.

Website

Late in 2008, the Victorian Writers' Centre established a new website, aiming at accessibility and the ability to update content as required, without going to outside service agencies. The web redevelopment has been very successful, with more than 60,000 unique visits in 2009. There was also the capacity to request bookings to VWC events through the site. At the end of 2009, this was modified to allow for direct on-line booking through trybooking.com.

Manuscript Assessment Service

The Centre provides a professional manuscript assessment service for fiction, poetry, non-fiction, children's and YA manuscripts. Assessors are leading authors and editors with publishing records and current knowledge of the industry. The service aims to give writers constructive feedback on their manuscript with a view to further development of their craft. When appropriate, assessors may suggest publishing opportunities.

In 2009, there was a remarkable 30% growth in the service, adding to the 15% in 2008.

Library

The Centre's library provides a specialised resource for members. The library comprises Australian fiction, poetry, reference books and trade and information newsletters from associated organisations and businesses. The Centre also subscribes to a range of literary journals and magazines which provide an excellent resource for writers researching publication opportunities. Part of the growth of the library is from donations of people's collections, as well as members donating copies of their publications. As well as thanking the donors, we note our gratitude to Pam Davison, who was Library for the last several years, and organised the Library on a voluntary basis.

Facilities and Services

The Centre continued to provide a number of facilities to members at discount rates in 2009. These included discounted rates on grey-scale and full-colour photocopying, as well as access to rooms at the VWC and Glenfern.

The change in circumstances in 2009 in the Nicholas Building limited our ability to provide space for related organisations during the latter half of the year. In moving to the Wheeler Centre, the VWC no longer directly provides space for room hire, but assists in facilitating member organisation to book space in the Wheeler Centre at little or no cost.

Support and provide resources for Victorian writers in their creative and professional development

The VWC delivers a quality program of workshops, seminars and master classes to support the professional development of new, emerging and established writers. The program is delivered by leading authors, editors and professionals from the

industry. The VWC develops the program in response to feedback from our membership and to watching developing trends in the marketplace. The Centre staff and Committee are in touch with current trends and developments in the industry and attempt to ensure that the program reflects topical issues and information.

Income generated through the program increased by more than 25 percent during 2009.

During 2009, the Victorian Writers' Centre hosted more than 200 events, including the following writers, publishers, editors and industry experts:

- Kirsten Abbott
- Justin Ackroyd
- Jordie Albiston
- Alison Aphrys
- David Aste
- Peter Bakowski
- Christine Balint
- Joel Becker
- Rachel Berger
- Robin Bowles
- Nicolas Brasch
- Mandy Brett
- Kevin Brophy
- Belinda Byrne
- Grant Caldwell
- Lindy Cameron
- Angus Cerini
- Tom Cho
- Paul Collins
- Louise Connors
- Jan Cornall
- Bryony Cosgrove
- Alison Croggon
- Christine Croyden
- Sophie Cunningham
- Fran Cusworth
- Jack Dann
- Zoe Dattner
- Nadine Davidoff
- Marele Day
- Susie Dee
- Daniel Ducrou
- George Dunford
- Jane Faulkner
- Jeremy Fisher
- Rachel Flynn
- Claire Forster
- David Frazer
- Andrea Goldsmith
- Anne Gracie
- Lisa Greenaway
- Paul Haines
- Susan Hawthorne
- Robin Hemley
- Kristin Henry
- Jarad Henry
- Penny Heuston
- Sheila Hollingworth
- Simone Howell
- Antoni Jach
- Penny Johnson
- Tiggy Johnson
- Toni Jordan
- Julie-Anne Justus
- Danny Katz
- Vivienne Kelly
- Anna Kelsey-Sugg
- Claire Kermond
- Karen Kissane
- Lee Kofman
- Harry Laing
- Marilyn Lake
- Alison Lester
- Virginia Lowe
- Myron Lysenko
- Anna Macdonald
- Murray MacLachlan
- Suzanne Male
- Lucy Malouf
- Stuart Mayne
- Patti Miller
- Euan Mitchell
- Paul Mitchell
- Tess Moloney
- Ross Mueller
- Sallie Muirden
- Sharon Mullins
- Sarah Myles
- Christine Nagel
- Rosemary Noble
- Phil Norton
- Paddy O'Reilly
- Andrew Pegler
- Liz Porter
- Sian Prior
- Jeremy Pudney
- John Reeves
- Tim Richards
- Sally Rippin
- Janet Rowe
- John Ryan
- Jan Sardi
- Rachel Scully
- Sandra Shotlander

- Ruth Siems
- Margaret Simons
- Sydney Smith
- Katherine Steward
- Emmett Stinson
- Jane Sullivan
- Lucy Sussex
- Vicki Thornton
- Richard Trembath
- Aviva Tuffield
- Mitch Vane
- Elise West
- Sophy Williams
- Tony Wilson
- Kirsty Wilson
- Clare Wright
- Arnold Zable

In addition there were several book launches 50 meetings of writing groups, the Melbourne Poets Union held 8 monthly readings, the Director delivered 15 lectures or participated in sector forums, there were public information sessions for PWE (TAFE-based) and Creative Writing courses at Universities, and the Doris Leadbetter Melbourne Poetry Cup featured 45 readers.

During the year the Centre developed or continued partnerships with the National Trust (VIC), Melbourne Writers Festival, the State Library of Victoria and Express Media. The Summer Writing School had 10 sessions held over five days within the State Library of Victoria. Glenfern Writers' Centre has grown to be a key part of the services provided to Victorian writers in providing a space and a place to write. A full report is provided in the Director's report earlier in this document.

Promote Victorian writers and writing to wider audiences.

The VWC continues to support regional writing groups and festivals through a regional workshop fund. Writing groups and regional festivals are encouraged to apply. Many of the workshops are requested by the groups themselves, and the Centre offers support to assist the groups in selecting appropriate tutors. In 2009, \$15,000 was spent assisting these activities.

Areas and organisations supported in 2009:

- Geelong Writers Ink
- Lazy River Writers
- Ibis Writers
- Ballarat Writers

- Australian Community Writers (Wangaratta)
- Warm Winter Words -Apollo Bay Arts
- Alexandra Public Library
- Western Union Writers
- Goulburn Valley Writers Group
- Best Community Development
- Geelong Writers Inc
- Benalla Festival

At the same time, the VWC is conscious of our brief to serve writers throughout Victoria is difficult to fully achieve, and ensures that there is a representative of regional Victoria on the Committee of Management. Much effort has gone toward developing strategies to further assist communities outside Melbourne metropolitan, and we anticipate the government's commitment toward the establishment of the Wheeler Centre: Books Writing & Ideas will help to improve accessibility for our regional members and the broader regional writing community.

Maintain and consolidate a sustainable and effective organisational and management structure.

The Victorian Writers' Centre has an experienced, skilled staff. It has a structure which allows for growth and development of staff, as the organisation grows. Each staff member has clear position descriptions which are reviewed on a regular basis.

The Committee of Management has a handbook with detailed policies of the organisation, which are reviewed regularly.

Membership statistics

The membership in various categories is as follows:

Full:	1345
Concession:	724
Regional:	424
Organisational	31
Overseas	9
Corporate	23
Complimentary	74
TOTAL	2630

VWC Committee of Management

Chris Thompson, Chairperson

Chris Thompson is a Melbourne-based writer, director, teacher and artistic director. He was

Artistic Director at St Martins Youth Arts Centre in Melbourne from 1988 to 1996, and a founding member of the Artistic Directorate of HotHouse Theatre (a professional regional theatre company based in Albury/Wodonga) from 1996 to 2002. Between 1996 and 2000, he was also Artistic Director of MUDfest: the Melbourne Uni Student Arts Festival, and in 2003 was Interim Artistic Director of Union House Theatre, the Melbourne Uni Student Theatre Company. Appointed to Committee of Management in 2005. Chair since 2005. Current term ends 2011

Fran Madigan, Deputy Chair

Fran has extensive experience in the tourism and arts industry, both nationally and internationally. Among her achievements are funding guidelines for events and festivals in Victoria; management of the production of State for the Arts, a guide to arts, culture and heritage in Victoria; and development of a cultural tourism strategy for Victoria. Fran has served on numerous boards in the arts sector, including Public Galleries Association of Victoria, Polyglot Puppet Theatre, and various boards and panels for Arts Victoria. She has a Graduate Diploma in Publishing & Editing from RMIT and a Graduate Diploma in Arts Management from VCA, University of Melbourne. Joined Committee of Management in 2004. Current term ends 2010.

Isolde Lueckenhausen , Secretary & Public Officer

Isolde is a Senior Policy Analyst at the Australian Communications and Media Authority (ACMA). Previously, she was a Senior Associate at a Melbourne law firm, practising in media, entertainment, intellectual property and communications law. Isolde has provided both legal and strategic advice to various artists, arts/media organisations, publishers and high profile individuals. She has been a co-presenter and co-producer of a community radio programs since 2004. She is a member of the Australian Law Council - Media and Communications Committee. Current term ends 2010.

Eddie Creaney, Treasurer

Eddie Creaney has been a long-time member and volunteer for the VWC. He has also served on the Board of the Melbourne Poets Union as secretary. He is a member of the MPU Trust Fund. In his working life he has been executive director of the National Institute of Accountants as well as CEO of

Interflora Australia. Subcommittee: Finance. Joined in 2008. Current term ends 2011.

Jill Blee

Jill Blee is an Honorary Research Fellow of the Australian Catholic University, and she has a BA and an MA in history from Macquarie University, a Master of Arts in writing from the University of Western Sydney, and a PhD in history from the University of Ballarat. Jill tutors and lectures in the Bachelor of Arts Degree at the University of Ballarat and also teaches novel writing at CAE in Melbourne, and novel writing and writing histories at Gordon TAFE in Geelong. Since returning to Ballarat in 1999 Jill has been actively involved in promoting writing in the region. Joined Committee in 2006. Current term ends 2010.

Annie O'Hanlon

Annie has a background in theatre, and has been the Australian Writers' Guild Victorian officer manager. Joined Committee of Management in 2006. Current term ends 2010.

Bronwyn Blaiklock

Bronwyn Blaiklock is based in Ballarat and has extensive experience in the arts industry across three states as an arts administrator, performer (pianist), adjudicator, editor and teacher. She also has experience in the higher education sector in the areas of publications, marketing, equity and student support, where she has served on various committees. Bronwyn is the current chair of the Ballarat Writing Council, and is actively involved in supporting the development of live music and writing in regional Australia. Joined Committee of Management in 2009. Current term ends 2011.

Member achievements

A column listing member achievements appears in *Victorian Writer* each month. The range of member successes is as varied as the membership itself and covers publication of books by mainstream publishers, publication in literary journals and magazines, major awards and prizes, grants from funding bodies and prizes in smaller competitions. The Centre is proud to acknowledge the successes of members and sees this as a way of encouraging new writers to persevere with their writing career.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

FINANCIAL REPORT
FOR THE YEAR ENDED
31 DECEMBER 2009

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

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VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2009

	Note	2009 \$	2008 \$
Revenue	2	596,728	477,425
Other income	2	(1,296)	-
		595,432	477,425
Auditor's remuneration	3	(2,600)	(2,500)
Depreciation and amortisation expenses		(6,011)	(4,746)
Employee benefits expenses		(253,920)	(207,358)
Freight and cartage		(5,540)	(4,390)
Other expenses		(326,707)	(246,031)
Profit/Surplus before income tax	4	654	12,400
Retained earnings at the beginning of the financial year		45,884	33,484
Profit/Surplus attributable to the association		46,538	45,884

The accompanying notes form part of these financial statements.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

BALANCE SHEET
AS AT 31 DECEMBER 2009

	Note	2009 \$	2008 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	171,843	125,360
Trade and other receivables	6	10,444	19,450
Inventories	7	2,944	1,944
Other current assets	8	2,203	10,786
TOTAL CURRENT ASSETS		<u>187,434</u>	<u>157,540</u>
NON-CURRENT ASSETS			
Property, plant and equipment	9	3,639	8,606
Intangible assets	10	5,935	3,880
TOTAL NON-CURRENT ASSETS		<u>9,574</u>	<u>12,486</u>
TOTAL ASSETS		<u>197,008</u>	<u>170,026</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	11	125,656	110,911
Provisions	12	14,944	9,031
TOTAL CURRENT LIABILITIES		<u>140,600</u>	<u>119,942</u>
NON-CURRENT LIABILITIES			
Provisions	12	9,870	4,200
TOTAL NON-CURRENT LIABILITIES		<u>9,870</u>	<u>4,200</u>
TOTAL LIABILITIES		<u>150,470</u>	<u>124,142</u>
NET ASSETS		<u>46,538</u>	<u>45,884</u>
EQUITY			
Retained earnings	13	46,538	45,884
TOTAL EQUITY		<u>46,538</u>	<u>45,884</u>

The accompanying notes form part of these financial statements.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	358,647	270,963
Payments to suppliers and employees	(570,362)	(464,758)
Interest received	6,887	9,602
Receipts from Grants	255,706	200,759
Net cash provided by operating activities	<u>50,878</u>	<u>16,566</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of plant and equipment	2,585	-
Payments for property, plant and equipment	(2,380)	(1,085)
Payments for intangibles	(4,600)	(3,880)
Net cash used in investing activities	<u>(4,395)</u>	<u>(4,965)</u>
Net increase in cash held	46,483	11,601
Cash at beginning of financial year	125,360	113,759
Cash at end of financial year	<u>171,843</u>	<u>125,360</u>

The accompanying notes form part of these financial statements.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

1 Statement of Significant Accounting Policies

This financial report covers Victorian Writers Centre Incorporated as an individual entity. Victorian Writers Centre Incorporated is an association incorporated in Victoria under the Associations Incorporation Act 1981.

Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations and the Associations Incorporation Act 1981.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below and have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Accounting Policies

Inventories

Inventories are measured at the lower of cost and net realisable value. The cost of manufactured products includes direct materials, direct labour and an appropriate portion of variable and fixed overheads. Overheads are applied on the basis of normal operating capacity. Costs are assigned on the basis of weighted average costs.

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (ie trade date accounting adopted).

Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expenses to profit or loss immediately.

Intangibles

Other intangibles

Website establishment costs are recognised at cost and amortised over four years.

Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Those cashflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cashflows.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

Revenue

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Revenue from Grants received is recognised as income in the period to which the grant relates.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
<hr/>		
2 Revenue and Other Income		
Revenue		
Sales revenue:		
Rendering of services	561,605	443,068
Other revenue:		
Interest received	6,887	9,602
Other revenue	28,236	24,755
	35,123	34,357
Total revenue	596,728	477,425
Other income		
Loss on Sale of Non-current Assets	(1,296)	-
Total other income	(1,296)	-
3 Auditor's Remuneration		
Auditor's Remuneration		
Auditing Services	1,300	1,250
Other Services	1,300	1,250
	2,600	2,500
4 Profit/Surplus		
Expenses		
Depreciation of property, plant and equipment	3,466	4,746
Revenue and Other Income		
Loss on Sale of Non-current Assets	(1,296)	-
5 Cash and Cash Equivalents		
Cash on Hand	200	300
Cash at Bank	171,643	125,060
	171,843	125,360

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
<hr/>		
Reconciliation of cash		
Cash at the end of the financial year as shown in the cash flow statement is reconciled to the related items in the balance sheet as follows:		
Cash and cash equivalents	171,843	125,360
	<u>171,843</u>	<u>125,360</u>
6 Trade and Other Receivables		
Current		
Trade Debtors	10,444	10,680
Other Debtors	-	8,770
	<u>10,444</u>	<u>19,450</u>
The association does not hold any financial assets whose terms have been renegotiated, but which would otherwise be past due or impaired.		
7 Inventories		
Current		
At cost:		
Finished Goods	2,944	1,944
	<u>2,944</u>	<u>1,944</u>
8 Other Current Assets		
Current		
Prepayments	2,203	10,786
	<u>2,203</u>	<u>10,786</u>
9 Property, Plant and Equipment		
PLANT AND EQUIPMENT		
Plant and Equipment:		
At cost	9,403	55,785
Accumulated depreciation	(5,764)	(47,179)
Total Plant and Equipment	<u>3,639</u>	<u>8,606</u>

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
Movements in Carrying Amounts		
Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.		
	Office Equipment \$	Total \$
Balance at 1 January 2008	12,267	12,267
Additions	1,085	1,085
Depreciation expense	<u>(4,746)</u>	<u>(4,746)</u>
Balance at 31 December 2008	8,606	8,606
Additions	2,380	2,380
Disposals	(3,881)	(3,881)
Depreciation expense	<u>(3,466)</u>	<u>(3,466)</u>
Carrying amount at 31 December 2009	<u>3,639</u>	<u>3,639</u>
10 Intangible Assets		
Website	<u>5,935</u>	<u>3,880</u>
Total	<u>5,935</u>	<u>3,880</u>
Website	5,935	3,880
11 Trade and Other Payables		
Current		
Trade Creditors	5,802	13,313
Other Creditors	10,744	-
Income in Advance	103,824	88,318
GST Payable	2,482	1,302
Amounts Withheld	<u>2,804</u>	<u>7,978</u>
	<u>125,656</u>	<u>110,911</u>
Financial liabilities at amortised cost classified as trade and other payables		
Trade and other payables:		
- Total current	<u>125,656</u>	<u>110,911</u>
Financial liabilities as trade and other payables	<u>125,656</u>	<u>110,911</u>

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

2009
\$

2008
\$

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
<hr/>		
12 Provisions		
Provision for Holiday Pay	14,944	9,031
Provision for Long Service Leave	9,870	4,200
Total provisions	24,814	13,231
Analysis of Total Provisions		
Current	14,944	9,031
Non-current	9,870	4,200
	24,814	13,231
13 Retained Earnings		
Retained earnings at the beginning of the financial year	45,884	33,484
Net profit/surplus attributable to the association	654	12,400
Retained earnings at the end of the financial year	46,538	45,884
14 Capital and Leasing Commitments		
Operating Lease Commitments		
Non-cancellable operating leases contracted for but not capitalised in the financial statements:		
Payable - minimum lease payments		
Not later than 12 months	28,500	10,222
Between 12 months and five years	109,250	4,730
	137,750	14,952

The property license is a non-cancellable with a five year term, with the fee payable monthly in advance. An option exists to renew the license at the end of the five year term for an additional term of five years.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
<hr/>		
15 Cash Flow Information		
Reconciliation of cash		
Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:		
Cash on Hand	200	300
Cash at Bank	171,643	125,060
	171,843	125,360
Reconciliation of net cash provided by operating activities to profit/surplus from ordinary activities after income tax		
Operating profit/surplus (loss) after income tax	654	12,400
Non-cash flows in profit/surplus from ordinary activities:		
Loss on sale of non-current assets	1,296	-
Depreciation	6,011	4,746
Changes in assets and liabilities, net of the effects of purchase and disposals of subsidiaries		
(Increase) Decrease in current inventories	(1,000)	(116)
(Increase) Decrease in current receivables	9,007	(866)
(Increase) Decrease in prepayments	8,583	(7,657)
Increase (Decrease) in trade creditors	(761)	6,352
Increase (Decrease) in current provisions	5,912	(5,557)
Increase (Decrease) in non-current provisions	5,670	2,100
Increase (Decrease) in income in advance	15,506	5,164
Cash flows from operations	50,878	16,566

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

2009
\$

2008
\$

17 Association Details

The registered office of the association is:

Level 3, The Wheeler Centre , 176 Little Lonsdale Street, Melbourne

The principal place of business is:

Level 3, The Wheeler Centre , 176 Little Lonsdale Street, Melbourne

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

STATEMENT BY MEMBERS OF THE COMMITTEE

In the opinion of the committee the financial report as set out on pages 1 to 12:

1. Presents fairly the financial position of Victorian Writers Centre Incorporated as at 31 December 2009 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Victorian Writers Centre Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chairperson _____
Chris Thompson

Treasurer _____
Eddie Creaney

Dated this **day of** **2010**

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576**

Scope

I have audited the financial report as set out on pages 1 to 13 of Victorian Writers Centre Incorporated for the financial year ended 31 December 2009. The Committee is responsible for the financial report. I have conducted an independent audit of this financial report in order to express an opinion on it to the members.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements so as to present a view which is consistent with my understanding of the association's financial position, and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Independence

In conducting my audit, I followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In my opinion, the financial report presents fairly in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements in Australia the financial position of Victorian Writers Centre Incorporated as at 31 December 2009, and the results of its operations and its cash flows for the year then ended.

Name of Firm: Boyar Partners
Chartered Accountants

Name of Principal: _____
Joseph Boyar

Address: Caulfield South

Dated this day of 2010

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
<hr/>		
REVENUE		
Membership	106,574	99,828
Grants Received	255,706	200,759
Projects Events & Seminars	134,085	84,034
Advertising	18,172	20,437
Assessments	38,296	29,310
Publications	8,772	8,700
	<hr/>	<hr/>
	561,605	443,068
OTHER REVENUE		
Interest Received	6,887	9,602
Sundry Income	2,680	4,759
Room Hire	11,631	4,382
Loss on Sale of Non-current Assets	(1,296)	-
Gross profit from rental operations	13,925	15,614
	<hr/>	<hr/>
	33,827	34,357
	<hr/>	<hr/>
	595,432	477,425
	<hr/>	<hr/>

The accompanying notes form part of these financial statements.

VICTORIAN WRITERS CENTRE INCORPORATED
A.B.N. 18 268 487 576

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2009

	2009	2008
	\$	\$
EXPENDITURE		
Amortisation	2,545	-
Auditor's Remuneration	2,600	2,500
Bank Charges	4,270	4,717
Computer Expenses	2,027	4,350
Depreciation	3,466	4,746
Freight & Postage	5,540	4,390
General Expenses	13	200
Governance	1,050	1,646
Insurance	2,351	2,267
Light & Power	2,196	1,821
Long Service Leave	5,670	2,100
Manuscript Assessments	31,290	23,100
Moving Expenses	5,772	-
Marketing & Promotions	8,658	13,257
Office Expenses	5,460	8,795
Printing & Newsletter	54,029	52,624
Publication Expenses	5,184	8,252
Regional Funding	15,398	7,222
Rent	44,758	41,343
Repairs & Maintenance	1,137	1,178
Salaries	225,208	186,799
Seminars & Workshops	130,872	63,031
Staff Training & Welfare	3,685	1,547
Subscriptions	967	870
Superannuation Contributions	19,357	16,912
Telephone	5,732	5,779
Travelling Expenses	3,085	3,161
Workcover	2,458	2,418
	594,778	465,025
Profit/surplus before income tax	654	12,400
Profit/Surplus for the year	654	12,400
Retained earnings at the beginning of the financial year	45,884	33,484
Retained earnings at the end of the financial year	46,538	45,884

The accompanying notes form part of these financial statements.